United Food and Commercial Workers
and Food Employers Labor Relations Association
Scholarship Fund

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A Program of the
FELRA and UFCW
VEBA Fund

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MINUTES OF THE MEETING OF THE COMMITTEE MEMBERS
OF THE UFCW & FELRA SCHOLARSHIP FUND
HELD VIA VIDEO CONFERENCE
SEPTEMBER 27, 2021

The following Committee Members were present:

Union Committee Members
J. Chorpenning – Chairman

Employer Committee Members
M. Goble

Also present were:

W. Antoshak – Associated Administrators, LLC
Y. Anwar – UFCW Local 400
D. Dosenbach – Safeway, Inc.
M. Federici – UFCW Local 400
A. Hanson – UFCW Local 400
J. Hack – UFCW Local 27
J. Harrison – UFCW Local 27
D. Jensen – Associated Administrators, LLC
M. Kreps – Groom Law Group
C. McDonough – Investment Performance Services
R. McKnight – Associated Administrators, LLC
C. Murphy – Associated Administrators, LLC
J. Paradis – Twin Circles Consulting
S. Sanchez – Slevin & Hart, P.C.
A. Sims – Associated Administrators, LLC
B. Slevin – Slevin & Hart, P.C.
L. Walsh – Associated Administrators, LLC
M. Wilson – UFCW Local 27
A. Yu – Investment Performance Services

I. CALL TO ORDER

A quorum being present, the meeting was called to order.

II. MINUTES

The Committee Members reviewed the minutes of the last regular meeting held on June 22, 2021, which were previously circulated.

On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

RESOLVED, to approve the minutes of the last regular meeting held on June 22, 2021, as presented.

III. FINANCIAL REPORT

A. PNC Bank

Mr. Jensen presented the PNC Summary of Activity report for the period January 1, 2021 through August 31, 2021. Such report indicated a beginning market value of $68,414, earnings of $38, receipts of $39,141, and disbursements of $81,308, producing an ending market value of $26,285 as of August 31, 2021.

B. Investment Performance Services ("IPS")

The Committee Members welcomed Mr. Chris McDonough and Ms. Angela Yu of IPS to the meeting.

1. Master Consulting Report – June 30, 2021

Mr. McDonough presented the Master Consulting report for the quarter ending June 30, 2021. Such report indicated a beginning market value of $64,007, net cash flow of negative $4,454 and a net investment change of $1,384, resulting in an ending market value of $60,938 for the period ending June 30, 2021. The performance was 2.2% through June 30, 2021, gross of fees.

2. Preliminary Performance Update – July 31, 2021

Mr. McDonough reviewed the Preliminary Performance Report for the period ending July 30, 2021. Such report indicated a beginning market value of $60,938, net cash flow of negative $27,746, and a net investment change of $1, resulting in an ending market value of $33,193. The year-to-date performance through July 31, 2021 was 3%, gross of fees.

The Committee Members thanked Mr. McDonough and Ms. Yu for their report and they were excused from the meeting.

IV. ADMINISTRATIVE MANAGER'S REPORT

A. Second Quarter 2021

Mr. Jensen presented the Administrative Manager's Second Quarter 2021 Report. Such report indicated total income of $3 and total expenses of $4,454, producing a net deficit of $4,451 for the second quarter 2021.

V. INVOICES

Mr. Jensen stated that there were no invoices to present.

VI. OTHER FUND BUSINESS

A. Scholarship Program Termination – Status Update

Mr. Jensen noted that 15 of the 19 Scholarship recipients who had been advised of their scholarship award, submitted their applications, and were determined to be eligible, were awarded $2,500 in benefits. Mr. Jensen discussed the remaining applications, noting that 1 applicant was determined to be ineligible for this benefit and the other applicants have not responded to numerous communications from the Fund.

Mr. Jensen stated that after all the scholarships have been paid, there will be a remaining cash balance in the Trust account that will need to be addressed. He noted that the Fund would incur very limited future expenses and the administrative services fee ended in August 2021.

The Committee discussed options for the disbursement of outstanding Scholarship assets, including the possibility of providing an additional scholarship benefit to each of the 2021 Scholarship recipients by sending a check for an additional $1,000 to each award recipient.

After discussion, On Motion made and seconded, the Committee Members voted unanimous approval of the following resolution:

> **RESOLVED, to recommend a delegation of authority to the Chair and Secretary of the FELRA VEBA Fund's Board of Trustees to make a decision on how to disburse the remaining Scholarship Fund assets.**

VII. NEXT MEETING DATE AND LOCATION

After discussion, the Committee Members noted that the next meeting is scheduled for December 15, 2021. The meeting will be held via video conference.

VIII. ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned.

Respectfully Submitted,

David Jensen

Administrative Manager

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